



CITY OF AUSTIN

Development

SERVICES DEPARTMENT

To: Greg Meszaros, Director, Austin Water

From: Rodney Gonzales, Director, Development Services Department

Subject: Coalition Agreement between the Development Services Department and Austin Water with regard to commitments and responsibilities of the City's development process

Date: December 6, 2018

Background

This Coalition Agreement ("Agreement") is set forth to formalize an arrangement between the Development Services Department ("DSD") and Austin Water ("AW") with regard to both parties' commitment and responsibilities of the City of Austin's ("City's") development process.

Agreement

The parties agree to the following:

- It is agreed and recognized that the DSD is the City's overall coordinator of development review and inspection activities. Both parties agree that they will monitor the implementation of this Agreement to provide an effective development process while protecting the public and the city's infrastructure.
- It is agreed that DSD and AW will uphold agreed upon performance standards of the Land Development Code ("LDC") and any associated City Codes and criteria manuals.
- It is agreed that DSD and AW will establish a review turnaround time, if one does not currently exist within the LDC and any applicable criteria manuals that is consistent with agreed upon standard review times as part of the implementation of electronic plan review.
- It is agreed that AW will analyze and communicate any staffing demands, performance standards, or unmet needs to the Director of DSD, the City's Budget Office, and the City Manager's Office annually each November in order to uphold established performance standards.
- It is agreed that AW will collocate staff with DSD and will participate in development related activities and should be included in any new building or facility designed for DSD and other City departments.
- It is agreed that AW will fully participate and coordinate with DSD its applicable reviews, permitting, and inspections within the City of Austin's AMANDA system. DSD agrees to assist AW with necessary resources and programming in order to effectuate AW's commitment as set forth in DSD's Coalition Agreement with the Communications and Technology Department.
- It is agreed that AW will fully participate and coordinate with DSD its applicable reviews within the City of Austin's electronic plan review system and Project Dox.
- It is agreed that DSD will report departmental specific turnaround and review times to City Manager's Office and City Council as the overall coordinator of the development review and inspection activities. DSD agrees to modify any processes or data in order to accurately assess and report performance.
- It is agreed DSD and AW will review this agreement annually.
- Both parties acknowledge that future exhibits will be developed and appended to this Agreement to provide a more detailed listing of duties, responsibilities, and commitments by each party.



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Approved

Development Services Department

By: 

Rodney Gonzales, Director

Date: 12-6-2018

Austin Water

By: 

Greg Meszaros, Austin Water

Date: 12/7/2018